



STUDIO POLICY

Thank you for taking the time to carefully read this policy statement. Your registration and continuance in lessons acknowledges that you have read and agree with our studio policy.

LESSONS AND TUITION

We offer 30, 45, and 60-minute weekly private lessons and group classes. 15-minute lessons are available only for 3- and 4-year old students.

15-minute lesson - \$21 (for 3- and 4-year old students)

30-minute lesson - \$34

45-minute lesson - \$51

60-minute lesson - \$64

It is our goal to provide the absolute best musical experience for our students in a positive and supportive environment. As a small business, we are constantly trying to reduce and minimize our expenses so we can focus on what we love, music. For each semester, full tuition payment for lessons must be completed prior to the beginning of the semester (see below for installment options). **Unpaid tuition will be assessed a \$10 late fee if not paid by August 31.**

The following types of Payment are accepted: Paypal, Credit Card, Check, Cash. Checks should be made payable to: Denver Musical Arts, or DMA.

Registration payments can be submitted in one of the following ways:

1. Use the "Buy Now" button on our Registration webpage: <http://www.denvermusicalarts.org/register>
 - Note: there is a processing fee applied to payments made via Paypal, with Credit Cards. These fees have been included in the amounts shown on the website.
2. Mail a check to: 5181 S. Eaton Park St., Aurora, CO 80016.
3. Drop off a payment directly to the studio using the gray dropbox.
4. Send the cash amount (person-to-person or "friends and family") to dmaregistrar@gmail.com via your PayPal account.

TUITION INSTALLMENT PLAN

During the academic year (August - May), a four/five-installment plan option is offered to students who register for the entire Fall/Spring semester. All check installments will be collected at the beginning of the term; please bring all signed and pre-dated checks before the start of each semester (August 20 for Fall and January 3 for Spring). Cash and credit card installments will require a signed credit card authorization form. Consequently, we will no longer charge the \$5 transaction fee for every installment, but will charge a one-time \$5 fee for each semester.

This Fall, the **four** installment checks will be due on August 20th. Checks should be dated/signed for the following dates and will be deposited accordingly: 8/20, 9/20, 10/20, and 11/20.

In the Spring, the **five** installment checks will be due on January 3rd. Checks should be dated for 1/3, 2/3, 3/3, 4/3, 5/3. For students who are interested in fewer installments, those checks should be dated for the first 2, 3, or 4 installment dates listed above. If you miss and/or reschedule a lesson -- or if there are fewer lesson days in the month -- the installment amount does not change. Installments are based on the full amount for the semester, divided into parts. If lessons are terminated with a 30-day notice (see page 2 for Cancellation Policy), installments will be adjusted accordingly.

A \$25 fee will apply to any returned check or declined credit transaction.

CANCELLATION POLICY

Individual lessons may be cancelled with a minimum of 24-hours' advance notice. These cancelled lessons may be rescheduled at the discretion of the instructor.

In the event of inclement weather, we will follow closure procedures of the Cherry Creek School District. In cases of closure, we will email or call you as soon as the decision is made.

The last week of each semester is reserved for lessons that were cancelled with 24-hours' notice.

Up to two unused lessons may be transferred to a subsequent term.

Semester lessons may be terminated with a 30-day written notice. Students may opt to take lessons during this period, but payment is required.

STUDIO ENVIRONMENT

We would like your help in providing a suitable environment for learning. Out of consideration for other students and for us, the teachers, we require that students and parents follow these guidelines when coming to lessons:

- Students should have clean hands when coming to the lesson. This prevents passing on germs and protects the piano.
- Please keep students at home if they are sick and contagious. If no longer contagious, alert the teacher as a courtesy.
- Keep noise level to a minimum when entering and exiting the house.
- Keep conversational tone down while waiting for your lesson time (this includes phone conversations, loud chatting, using electronic devices without headphones).
- Walk down the stairs rather than slide or jump.
- Please respect the space by not jumping or climbing on the furniture.
- A parent or a family member is not required to wait with the student before or during their lesson but is welcome to do so if they prefer and are able to follow the guideline listed here.
- If a parent would like to watch the lesson, we encourage them to take notes or pay attention so that they can help the student at home. Otherwise, texting with the volume on or interrupting the lesson can be distracting to the teacher and the student.
- The waiting space allows for one adult or sibling to accompany and/or wait for the student. Unfortunately, bringing more siblings will not be possible due to space. If there is only one lesson going on (rather than 2 simultaneous ones), it may be possible to have more than one person waiting for the student.
- Please be punctual and ready to start the lesson on time. If you have specific questions, alert us at the beginning of the lesson (or via email) so that we can save a few minutes before the end of the lesson to discuss them. This will help us to start the next lesson on time.
- We do not have the capability to supervise students outside of their lesson time so please be punctual with pick up and drop off.
- We have made a big effort to ensure a professional environment for all of our students and appreciate your cooperation in following the above. This will ensure that students get the most out of their lessons and their time with us.

Please bring a signed copy of this studio policy to your first lesson of the semester. (See next page for events).

Student's Name(s)

Parent's Printed Name & Signature

COMPETITIVE, NON-COMPETITIVE EVENTS AND RECITALS

All events are optional. In some events, students are graded by judges and given valuable feedback. Students may choose to participate in as few or as many events as are available, though we will make recommendations for events that are most suitable for our students.

We strongly encourage all of our students to participate in the **Winter and Spring recitals**, as well as other performance gatherings we introduce throughout the year. This is a great opportunity to show your growth and talent to family and friends and gives us an additional goal for which to aim.

Let us know at the beginning of the Fall and Spring semesters if you would like to participate in any of the following events in the Denver metro area.

Achievement Day

An area non-competitive event that allows student to participate in performance, theory, music history, and creative arts. It is a great event for motivating students without the pressure of competing. They receive medals or certificates and comments from a judge.

Two categories: *Super Achiever* and *Achiever*

Application due: September (date: TBA)

Event date: November (date: TBA)

Schmitt Music Piano Competition

A state-wide event that features three divisions: Non-competitive, Competitive, and Advanced Competitive
No application fee.

Non-competitive Division: Ages 5 to 19

Application due / Event date: TBA

Repertoire requirement: up to 3 pieces of music may be selected, however only 1 piece is required. Total playing time is limited at 8 minutes.

Competitive Division: Ages 5 to 19

Application due / Event date: TBA

Repertoire requirements: up to 4 pieces of music may be selected, however only 1 piece is required. Total playing time is limited at 14 minutes.

Requires letter of recommendation from teacher.

Advanced Competitive Division: Ages 5 to 19

Application due / Event date: TBA

Repertoire requirements: up to 4 pieces of music may be selected, however only 1 piece is required. Total playing time is limited at 20 minutes.

Requires letter of recommendation from teacher.

Location for all events: Schmitt Music, 155 W. Hampden Ave., Suite 155B, Englewood, CO 80110

CSMTA Rising Stars Festival

This is a state-wide student event that includes two categories: Competitive Stars & Non-Competitive Stars. Four divisions: Solo Piano, Solo Voice, Solo Instrument & Ensemble.

Application fee: \$50 for competitive and \$35 for non-competitive. (Please submit your payment to teacher by March 1).

Requirements: Two selections from two different musical periods. One technique component that includes scales, arpeggios, and chords.

Registration deadline: March 10. Teacher must complete registration. Students may not register directly.

Date and Location: April 14, 8am-5pm at the University of Denver, Lamont School of Music.

Kawai Piano Competition

This is a state-wide competitive event. Requirements: Two selections from two contrasting musical periods. No technique component required.

Application deadline: **Late April**. Date not posted yet. (Students may submit application directly).

Application fee: \$20

Date and Location: Late April at the Boulder Piano Gallery: 3111 Walnut St., Boulder, CO 80301